

CIVIL SERVICE COMMISSION  
WATERBURY, CONNECTICUT

Open Competitive Exam #1674

**OPEN COMPETITIVE EXAMINATION FOR: AUTOMOTIVE TECHNICIAN**

**SALARY: \$17.558 - \$22.60 per hour**

**FRINGE BENEFITS:** Choose from three available health insurance plans (employee contributions vary), Prescription Drug Rider, Dental Plan; Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Leave; Personal Days.

**LAST DAY FOR FILING APPLICATIONS**

Applications, which may be obtained at the Civil Service Office, must be on file at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 by 4:50 p.m. on:

DECEMBER 29, 2004

**IMPORTANT:**

1. Veterans - Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents - Residency points shall be added in accordance with the amendment to the Civil Service Rules and Regulations. Proper documentation (Civil Service Office Request for Residency Points) must be submitted with application of employment.

**EXAMPLES OF DUTIES:** Repairs and maintains automobiles, trucks and construction equipment; repairs and maintains diesel and gasoline engine trucks, passenger sedans and heavy construction equipment; reads job orders and observes and listens to operation of equipment to determine malfunction; repairs electrical, power, transmission, brake and other automotive systems; installs new ignition systems, aligns and balances front wheels; replaces transmissions, motors and other parts; inspects protective guards and other safety devices to insure employee safety; lubricates, tightens and adjusts parts; performs vehicle safety inspections; keeps records of work accomplished; drives repaired equipment to assure it is operating properly; does other related work as required.

**REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:** Good knowledge of the standard methods, materials, tools and practices of the automotive technician's trade; familiarity with engine and chassis units and general repair work; ability to make repairs and adjustments to automotive equipment; good powers of observation; initiative and resourcefulness in handling repair problems encountered; ability to operate motor equipment being repaired; must be able to work outside under adverse weather conditions.

**IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE:** Three years experience in the maintenance and repair of motor equipment preferably supplemented by some experience in repairing heavy trucks and constructions equipment; certification in both automotive and heavy duty trucks is highly desirable.

**SPECIAL REQUIREMENT:** Must have own automotive repair tools.

**ADDITIONAL REQUIREMENT:** Must be able to obtain within the probationary period a Commercial Driver's License (CDL) to operate equipment in the City's fleet of vehicles.

This position is covered under the written agreement between the City of Waterbury and the Blue Collar Union. The Parts and Weights for this examination will be determined prior to conducting the exam.

Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination.

**APPEAL PROCESS:** An applicant may appeal a notice of rejection of his/her application to the Civil Service Commission within fifteen (15) days of receipt of such notice.

Please notify the Civil Service Office of a change in address. Notification of examination will be mailed to the address written on your application.

**THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER**

sd 12/10/04

**E.O.E. M/F/H/V**